

Writing Conference Record

Name _____

Phone number: _____

Email: _____

(Circle) College Seminary CJP Other graduate department _____

Year in School (Circle) 1 2 3 4 5 Other Is English your first language? Y N

Date: _____

First visit this year? Y N Circle: Fall/Spring

Course (e.g. Eng 131D): _____ Due date? _____

Instructor: _____

What are you working on?

What do you want to work on in this session? (Please check all that apply.)

- Discuss an assignment
- Choose a topic
- Get feedback on a draft
- Check for development/support
- Check for organization/coherence/transitions
- Check research/citations
- Other:

What are your plans for revision?

[Unless otherwise instructed, your tutor will send a summary of this report and your conference to your instructor.]

Tutor's name: _____

I have emailed a summary to this student's professor.

Tutor's comments: