

# *Bach Festival*

## *Internships: January-June 2012*

The twentieth annual Shenandoah Valley Bach Festival, June 10-17, 2012, is seeking highly motivated interns to join its team in managing and promoting the festival. Hands-on experience in assisting with various aspects of the festival will be given to interns, and college credit may be awarded; contact your school to see if credit is available. [www.emu.edu/bach](http://www.emu.edu/bach)

### **Positions Available** (positions may be combined, according to interest and experience)

1. **Sales:** Assist in selling ad space in our program book to local businesses. Identify new customers, solicit ads, and make follow-up contacts, as necessary. Flexible hours and independent work. Mileage provided for festival-related travel. **(January-April)**
2. **Publicity:** Assist in promoting the festival through social and regional media, identifying appropriate print/radio/TV/online resources for advertising, entering calendar information or festival blurbs into online sites, assisting in writing copy for advertising, articles, and press releases, manage Facebook and website, and distribute Festival materials to local destinations. Computer skills necessary. Flexible hours and independent work. Mileage provided for festival-related travel. **(January-May)**
3. **Management assistance:** Provide management assistance to the Executive Director. Intern must have the ability to work independently and with others, possess strong organizational and computer skills, provide excellent relations with the public, be able to resolve problems efficiently on short notice, give and receive instruction well, remain calm and focused in hectic situations, keep track of numerous details, tend to office-related tasks, oversee tasks performed by others, and function well with a busy schedule. Must be on-site for all orchestra rehearsals, daily noon concerts, and Festival Concerts, **June 8-17**, with a general schedule of 8:00 am to 5:15 pm, and on June 10, 15, and 16 from 6:30-10 pm; some other evenings may also be required. Preference is given to candidates who are also available **January-May and the week before and after the festival** (limited, flexible schedule). Mileage provided for festival-related travel.
4. **Stage crew:** Provide stage crew assistance for all rehearsals and concerts. Help with additional tasks, as needed. Attend to set-up, tear-down, and stage changes at EMU and at Asbury United Methodist Church for all orchestra rehearsals, daily noon concerts, and Festival Concerts. Must be on-site for all events **June 8-17**, with a general schedule of 8:00 am to 5:15 pm, and on June 10, 15, and 16 from 6:30-10:00 pm. Candidates with background in music organizations are preferred.
5. **Photographer/videographer:** Photograph/film rehearsals, concerts, and interviews. Edit and produce slideshows/videos for YouTube and website. **(on site June 8-17)**

Located on the campus of Eastern Mennonite University in Harrisonburg, the Festival brings together more than one hundred musicians each summer for a week of outstanding classical music performances. Musicians from the local area and from around the country perform in settings for orchestra, choir, soloists, and chamber music.

**Interested candidates should submit resume, list of three references, with contact information, and letter of application, stating interest and qualifications, to:**

Mary Kay Adams, Executive Director     [mary.adams@emu.edu](mailto:mary.adams@emu.edu)