
COUN 688abc

Internship

3 Semester Hours, spring 2012

Tuesday 2:30 – 4:30pm

Course Instructors

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Course Description

The internship experience is designed to give advanced students in counseling the opportunity to put into practice the skills and knowledge they have developed throughout their counseling program. Students will meet weekly to review cases, discussing areas of growth and present specific theory, intervention and technique questions. The student may select an internship site from a variety of supervised field experiences in mental health related settings.

Course Objectives

CACREP 2009 Skills and Practices Standards for Professional Practice in Clinical Mental Health Counseling

1. Students will develop skills in working within their professional role as a counselor (B. 1 & 2; D. 3, 4, 7, & 8; J. 1)
2. Students will further develop their ability to apply various counseling theories in clinical practice (D. 5)
3. Students will strengthen their interviewing, intervention, diagnostic and counseling skills (D. 1, 2, & 6; L. 1 & 3).
4. Students will demonstrate competence in case conceptualization and treatment planning (D. 1, 2, & 8; L. 2)
5. Students will demonstrate an understanding of critical legal and ethical issues relevant to clinical practice. (B. 1)
6. Students will show an understanding of issues of diversity and how these issues impact service provision and clinical intervention (F. 1, 2, & 3)

Requirements and Evaluation

Internship is an opportunity for students to further develop their counselor identity and enhance their clinical skills. In order to receive a passing grade:

- A. Each student is required to maintain the appropriate forms in their Professional Practice Folders. The student will submit weekly supervision logs that are signed by the site supervisor. Folders will be brought to each supervision session in order for students to file the necessary forms.
- B. Each student is expected to present cases and engage fully in the group supervision process.
- C. Each student will review, cue, and present **two** client videotapes during the semester – at least one before the **mid-semester recess and one after mid-semester**. For each clip presented, you are required to write a paragraph of background information. Videotapes presented will show:
 - A segment that demonstrates a technique, intervention, or interaction that you feel you did well.
 - A tape segment that you would like to improve.
 - A formulated question that you would like answered.

D. Professional Development & Direct Hours

- a. Students will prepare a resume, cover letter, and professional disclosure statement for review by their advisor.
- b. If direct hours are needed, students will need to make arrangements to engage in a consultation agreement with a practicum student, shadow or co-facilitate a group, or lead a psycho-educational workshop on campus for undergraduate students. Touch base with your faculty supervisor and then with the Clinical Training Coordinator (Teresa) by mid-February who will help you to formulate a plan.

Requirements and Evaluation

(refer to **Student Handbook** online for forms)

- 1) The internship experience is considered to be the seminal experience of counselor training. Our program requires that students in internship complete at the minimum 600 hours of supervised clinical work, this includes 240 hours of direct service, weekly meetings with an onsite supervisor, and two hours of weekly group supervision with a faculty supervisor. (CACREP III G. 1, 2, & 3)
- 2) The student is responsible for completing the Internship Student Records Checklist that outlines all pre-requisites and documentation requirements. No internship may begin without the prerequisites being completed. All documentation (Field Education Placement Form, Contract Letter) is to be submitted to the Clinical Training Coordinator prior to the start of internship. Keep copies for your personal records. (CACREP III G. 4)
- 3) The student must carry insurance and give a current copy of the Professional Liability Declarations (page 1) to the Clinical Training Coordinator. No counseling is permitted without an up to date record of this insurance. Clinical training will be stopped without the form on file. Mark the renewal date in your calendar so you will send it in within sufficient time.
- 4) A working knowledge of the Student Handbook is required. Pay close attention to the Counselor Assessment Scale in your self-evaluative moments. This form should be utilized as a significant tool with your Individual Site Supervisor.
- 5) At the end of the semester, a self-evaluation and evaluation of your Individual Site Supervisor will be submitted to your Faculty Group Supervisor. We strongly encourage all students to share both self-evaluations and evaluation of supervision with their supervisors when appropriate. Evaluations will assist the faculty in improving supervision and selecting appropriate sites for future clinical placements.
- 6) An evaluation of each of your supervisors will be completed using the forms provided. These should be submitted to the Clinical Training Coordinator. (CACREP III G. 6)
- 7) A copy of your *Hours Tracking Form* should be submitted to your Faculty Group Supervisor at the end of each semester. A final copy of that form and Hours Summary Form approved by your Individual Site Supervisor must be submitted to the Faculty Group Supervisor before a grade is given for the course. The final record needs to be: the original, in **black** ink, legible and showing all your work for the entire 600 (minimum) hours.

Attendance Policy

Due to the interactive nature of this training experience, students are required to attend and actively participate in ALL supervision sessions. If a student must miss a supervision session, she/he must, a) notify the professor prior to the beginning of the supervision session, b) make arrangements to have the session videotaped, c) review the tape and submit a 1 page response paper prior to the next supervision session.

Academic Integrity Policy

EMU faculty and staff care about the integrity of their own work and the work of their students. They create assignments that promote interpretative thinking and work intentionally with students during the learning process. Honesty, trust, fairness, respect, and responsibility are characteristics of a community that is active in loving mercy, doing justice, and walking humbly before God. EMU defines **plagiarism** as occurring when a person presents as one's own someone else's language, ideas, or other original (not common-knowledge) material without acknowledging its source (adapted from the Council of Writing Program Administrators). Taken from "Academic Integrity" in the *2009-2010 Undergraduate Catalog*, pp. 16-19.

Please take advantage of the free individual tutoring from our writing tutors. Writing tutors are strong writers who hold scheduled one-on-one sessions with students and are an excellent resource for writers at any level or at any stage in the writing process. Please remember that writing tutors do not provide an editing or proofreading service. They will help you put what you learn into practice and will work with you to improve your own proofreading and editing skills. To make an appointment, please visit the Academic Support Center on the 3rd floor of the Sadie Hartzler Library.

Disability Support:

If you have received services in the past related to a learning disability or attention deficit disorder and/or feel you may have such a problem in this course, please make an appointment to speak with me during my office hours or with the Coordinator of Student Disability Support Services in the Academic Support Center, Hartzler Library second floor, 432-4233.

Internship Schedule

Date

January 10	Supervision
January 17	Supervision
January 24	Supervision
January 31	Supervision
February 7	Supervision
February 14	Supervision
February 21	Supervision
DUE: Clip Review	
February 28	Supervision
March 6	Mid-semester Recess!
March 13	Supervision
March 20	Supervision
March 27	Supervision
DUE: Full Session Review	
April 3	Supervision
DUE: Resume, Cover Letter & Professional Disclosure Statement Meeting w/Advisor	
April 10	Supervision
DUE: Counselor Assessment Scale	
April 17	Supervision
Forms Due – Hours Tracking Hours Summary Faculty Group Evaluation Individual Site Supervisor Evaluation Internship Final Evaluation	
April 24	Celebration!