



Shown at 70% of scale

Size: 9 1/2" x 4 1/8"

Paper: Classic Crest Writing
Solar White, Wove Finish

Color: signature is reproduced in approved two-color version. Signature may also be reproduced in either black or EM gray.

Margins: Start address line at 2" from the top and 4 1/4" from the left side.

Address block set in Helvetica Light aligns with vertical axis. Title or department set in Helvetica Light Oblique, 4 1/4" from left hand margin, same point size as address text.

Address block exception-
The address block on the #10 envelope is set in one line under the signature aligning with the logotype. This specific set-up is to accommodate postal regulations.