

Undergraduate Student Approval for Seminary/Graduate Courses

This form is used by undergraduate students to secure approval to enroll in one or more seminary or graduate courses, *for the purpose of applying the credit toward their undergraduate degree requirements*. **To qualify, the student must hold junior or senior status and must have a cumulative grade point average of at least 3.00.**

The undergraduate student must meet the same course requirements as graduate students. Permission to enroll is not to be construed as admission to the graduate program. Once a graduate course is counted toward undergraduate degree requirements, it cannot be applied toward a graduate degree should the student subsequently be admitted to the graduate program.

For Financial Aid purposes, students must be registered for at least 12 undergraduate credits in addition to the graduate/seminary course.

Upon registration, Registrar's Office staff will forward a photocopy of this form to the appropriate seminary/graduate program.

Instructions to student: provide the information requested below and obtain the approval signatures as indicated. Submit this form to the University Registrar's Office along with your undergraduate registration card listing your other courses for the semester. A separate form must be filed for each graduate program in which a course is requested.

Student Name: _____ ID#: _____

Course registration for: Semester _____ Year _____

GPA _____ Level (please circle one) Junior Senior

Advisor approval, indicating recommendation that the student is capable of succeeding with graduate-level study: _____ Date: _____

Course(s) requested (include course heading, number, section, title, and credits):

Course #1: _____

Instructor Approval: _____ Date: _____

Course #2: _____

Instructor Approval: _____ Date: _____

Approval of Seminary Associate Dean or Graduate Program Director, indicating that the student meets internal as well as any external requirements for enrollment prior to completion of the bachelors degree:

_____ Date: _____

Office Use: Level / GPA confirmed _____ University Registrar's Initials _____ Date _____

(crossregistration)