

CAMPUS MINISTRIES TEAM

Ministry Assistant Role

Ministry Assistant Position Summary **(please keep for your record)**

The Ministry Assistant position provides an opportunity to explore and develop gifts and interests in pastoral ministry and leadership while nurturing the spiritual growth of students and building Christian community at EMU. The basic responsibilities of Ministry Assistants include group facilitating, nurturing faith development and a caring community in the residence hall.

Ministry Assistant Requirements and Benefits:

- MAs serve as part of campus ministries team, working closely with and being accountable to the Pastoral Assistants and campus pastors.
- MAs work in a *mutually supportive* role with Pastoral Assistants (PAs), Community Assistants (CAs), and Resident Directors (RDs).
- MAs are *committed to facilitating/leading a weekly small study/sharing group* on their residence halls for one full academic year. MAs are urged to draw upon the interests and gifts found within their hall. Written reflection (journaling) on leadership experience and spiritual growth is included to maximize personal growth and leadership development.
- MAs are *committed to participating in Ministry Support Groups* led by Pastoral Assistants, which meet regularly during the semester. MAs also meet weekly for an MA class and monthly with the entire campus ministries team for worship. One to one sessions with a campus pastor are scheduled as needed. One credit from the Bible & Religion Dept., CHST 132 Small Group Ministry Practicum, is given for each semester of fulfilled requirements.
- MAs are *available* for a ministry of caring to those in their residence hall. They are to be a welcoming presence, encouraging an atmosphere of hospitality and communication, and seeking to talk through conflicts.
- MAs are encouraged to attend & participate in chapel, worship opportunities and other campus ministry events. Praying for students on your hall is also encouraged.
- MAs return to campus three days early in the fall for *training and commissioning*, and also participate in a January retreat.
- MAs receive a stipend of approximately \$100 per semester. Course credit and stipend are given at the end of each semester when requirements are met.
- MAs may express preference for placement with a Community Advisor (CA). Effort is often made to accommodate your choice, but final room assignments are worked out between campus pastors and residence life staff.

Ministry Assistant Application Form

Date of submission _____

Please write clearly

Name _____ Current hall _____

Class _____ Major _____ Minor _____

E-mail _____ Cell phone _____

Date of Birth _____ T-shirt size _____

Is there a hall you wish to serve on as an MA? _____

Do you have a current local congregation? _____

Home congregation? _____

1. How many credits will you be taking next year? Fall _____ Spring _____

Will you be off campus either Fall or Spring semester next year? _____

2. What is your cumulative GPA? _____

3. What activities do you intend to be involved in next year? Please be as specific as possible. Include such things as athletics, choir, band, theater, student teaching, internships, clinicals, and on or off campus jobs. Being involved in other activities is not a hindrance to being an MA, but it helps us to look at your overall commitments.

Activity

Estimated hours per week

4. What are several reasons you want to be a Ministry Assistant?

5. What do you hope to see God do in your life and others through this involvement?

Ministry and Leadership Experiences

1. Describe any past experiences that have prepared you to be an MA.

Community Building/Teamwork:

Teaching/Bible Study:

Caring/Counseling:

Leading Small Groups:

2. What interests, gifts, and strengths do you bring to this important role?

Also, what are your growing areas?

3. What has been your most rewarding experience in ministry?

4. What fears or past leadership frustrations do you have regarding this position?

Christian Commitment

1. Please describe in narrative form your current relationship with Jesus Christ, noting any specific areas, which you feel especially positive and/or concerned. (How did you come to know Christ and how is your current walk?)
2. What spiritual disciplines do you regularly engage in?
3. Do you feel familiar and "at home" with the Bible? Is Bible Study important to you now? Is it an area you desire growth?
4. How would you describe your commitment to EMU's Community Lifestyle Commitment?
5. Are you in harmony with the Ministry Assistant Requirements & Benefits (first page)? Please indicate question or concerns.

6. What are some of your ideas, hopes, or plans for ministry on your hall?
How might you plan to involve all the students in activities?

7. Describe the way you envision small groups building Christian community at EMU? Why are they important?

8. Are you ready to embrace the expectations and requirements of this ministry; to serve as part of a team in ministry with Campus Pastors, PAs and other MAs?

We encourage prospective MAs to team up with prospective CAs that they know and respect. These relationships provide a terrific head start to building a hall that is fun, purposeful, connected and unified as a Christian community.

If you are interested in teaming up with a specific CA, please indicate. I am

interested in teaming up with _____ if he/she is chosen to be a CA.

References:

Current CA _____

Current MA _____

Three faculty/staff members:	contact information
1. _____	_____
2. _____	_____
3. _____	_____

We will send a reference form to each of your references. You may wish to let them know that you have named them as a reference.