



## **International Student Services Office F-1/J-1 Exit Plan Form**

As an international student, you must communicate your intentions after completing your program in order to comply with the USCIS. If you are not sure of your plans, please make an appointment to see the International Student Advisor and we can explain your post completion options after graduation. If you already know your plans, please complete this form, have your academic advisor or department head sign the bottom, and return it to the ISS office.

To be completed by the **STUDENT** requesting authorization:

Student name (last name, first name): \_\_\_\_\_

ID # \_\_\_\_\_

Telephone #: \_\_\_\_\_

E-mail Address (if not using EMU's): \_\_\_\_\_

Date of expected Graduation (mm/dd/yy): \_\_\_\_\_

Circle one of the two available statements:

- You applied or will be applying for Optional Practical Training (OPT)
- You must apply for OPT **before** you complete your degree requirements so that you may begin immediately after finishing.
  
- You plan to transfer to another school by the next academic semester
- If you have been admitted to another program of study, you must contact the new school's international student service office to find out requirements for transfer.
  
- You will leave the U.S.
- You have 60 days after the day you finish your program before you must leave the U.S.
  
- You will begin a new program at EMU by the next academic semester
- You must report to the ISS within 15 DAYS of the start of the new academic semester.
  
- You will change your F-1 status to another status
- You have 60 days after the day you finish your program before you must leave the U.S.
  
- You will not complete your degree and will need an extension of stay
- If you think you need more time to complete your program, you will need to complete the Program Extension process with the ISS before your I-20 expires.

**To be completed by the student's Academic Advisor:**

Academic Advisor or Department Head: This form has been provided for your convenience and is designed to facilitate the communication of certain information required by the regulations of the CIS. Its completion is needed for an international student in F-1 status to report their intention after graduation.

Has the student communicated his/her plans with you for after program completion?

Number of credits remaining in the student program of study:

To the best of your knowledge, is it a realist expectation that the student is ready to complete his/her degree by the above-mentioned date?

Has the student applied for graduation?

Academic advisor's name: \_\_\_\_\_

Phone: \_\_\_\_\_

Advisor's signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Return to the ISS office, Student Life Suites, University Commons**